



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, OCTOBER 15, 2019 - 7:00 P.M.**

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Added two items: 6A Discussion and possible action to hire the new Town Attorney; 6B Discussion and possible action on the information flow to the Audit Committee. These additions were unanimously approved.**
5. Approval of Minutes **Unanimous, all minutes approved as written**
 - a. Minutes of the Special Meeting of August 30, 2019
 - b. Minutes of the Special Meeting of September 12, 2019
 - c. Minutes of the Special Meeting of September 17, 2019
 - d. Minutes of the Regular Meeting of September 17, 2019
 - e. Minutes of the Special Meeting of September 18, 2019
6. Public Comments on Agenda Items **Ronda Dixon spoke on behalf of the Inlet and Beach Protection Board. She recommended approval of the Oceanfront and Inlets Management Plan, #9 on the agenda. The Board, the Staff, and the Town's Beach Engineering Consultant ATM have been working since July 2018 on the plan.**
 - 6A. **Discussion and possible action to hire the new Town Attorney, Approved unanimously.**
 - 6B. **Discussion and possible action on the information flow to the Audit Committee. Passed 3-2 with Sullivan and Kwiatkowski voting NO.**
7. Discussion and Possible Approval of Proposed Land Use Plan for Submission to the Division of Coastal Management – Wes McLeod, Cape Fear Council of Governments (Planning Director Tim Evans) **Approved unanimously to submit to DCM.**
8. Annual Beach Monitoring Report – Fran Way, Applied Technology & Management (Assistant Town Manager Ferguson) **Mr. Way presented the annual report. The beach is recovering some from the recent storms. Full report will be released soon.**
9. Discussion and Possible Action on the Oceanfront and Inlets Management Plan - Assistant Town Manager Ferguson **Adopted 4-1, with Sullivan voting NO.**
10. Discussion and Possible Approval of Ordinance 19-16, An Ordinance Amending Ordinance 19-10, The

Revenues and Appropriations Ordinance for Fiscal Year 2019 – 2020 (Amendment No. 4) – Assistant Town Manager Ferguson **The Town is doing a sand search for beach nourishment. This is the cost of nine additional vibra-cores needed for the search. Approved unanimously.**

11. Discussion and Possible Approval of Resolution 19-05, Designation of Applicant's Agent (Hurricane Dorian) – Assistant Town Manager Ferguson **Approved unanimously.**
12. Police Report – Chief Jeremy Dixon **Not much to report for September crime report. The 5K Color Run and a funeral at the Chapel are happening Saturday morning – expect traffic. Festival by the Sea is October 26-27. The bridge will be closed at 9:30am and reopen as soon as possible. The department will be participating in the Booze It and Lose It campaign beginning October 28. A question was asked about hunting on the island. It is not allowed on the island, but people are coming in by boat to hunt. He encouraged everyone to call 911 if they see this.**
13. Discussion and Possible Approval of Resolution 19-06, Resolution in Honor of Veterans Day – Town Manager Hewett **Passed unanimously.**
14. Discussion and Possible Action on Classification and Pay Study and the Updated Personnel Policy Created by the Management & Personnel Services Group – Town Manager Hewett **Motion to approve implementing Option #1 with implementation to begin January 1, 2020. Motion failed 2-3 with Fletcher, Freer and Butler voting NO.**
 - a. Class Specifications
 - b. Pay Plan
 - c. Implementation of Option I, Effective January 1, 2020
 - d. Ordinance 19-17, An Ordinance Amending Ordinance 19-10, The Revenues and Appropriations Ordinance for Fiscal Year 2019 – 2020 (Amendment No. 5)
 - e. Personnel Policy
15. Discussion & Possible Action Relative to Section 72.02 Parking Regulated on Public Streets & Rights-of-Way – Commissioner Sullivan **Item moved to November Meeting to allow input from new Town Attorney.**
16. Discussion and Possible Action on Proposed Ordinance for Maximum House Size Construction – Inspections Director Tim Evans **Item moved to November Meeting to allow input from new Town Attorney.**
17. Discussion and Possible Nomination of Members to Serve on the Board of Adjustment– Town Clerk Finnell **There were no applications and no one was interviewed at the 6:45PM meeting. However, Mary Lou Lahren and Phillip Caldwell have agreed to serve as alternates. Approved by consensus.**
18. Town Manager's Report **He has received the annual Audit draft which is due by the end of the month. He is aware that he owes the BOC a report on improvements to the internal control issues by the end of the month as well. The Town is not on the Unit Assistance List. Mandy Lockner (Finance department) has resigned. The Lockwood Folly Inlet dredging low bid contractor has been cleared by the SBA and the contract should be awarded October 25. This should include the Bend Widener, but he is unsure what the impact will be from the delay. The sand search continues. The hydrography and vibracores are complete. Have learned that an archeological side beam scan is needed. Damages from Dorian have been scoped at \$4.6 million. The Town is dealing with FEMA reimbursements from five storms. Appears that the Florence-Michael project is coming soon. We will be going through the bid process for the estimated \$25 million in sand reimbursements. If Dorian is added the total is up to \$30 million. Because of our past success working with FEMA we are serving as a guinea pig for FEMA's new grant portal. Public works has been investigating crosswalks and it appears they are not allowed on streets**

where the speed limit is greater than 35MPH without signals. The work on the bridge will not be finished until March 2020 due to the guard rail. Brunswick Ave. West paving should be complete before Memorial Day. Lift Station #3 is progressing and completion is expected in late fall of 2020. The Town staff will be meeting with the new attorney this week.

- 19. Mayor's Comments** Reminded everyone that Hurricane Hazel hit on this date in 1954. He was upset he missed the 6:45 meeting. He was next door and no one went to get him. He received an unsigned letter about the Town's auditor alleging fraud and lawsuits which he asked to be entered into the minutes and provided to the BOC members. He reminded everyone that the Festival is upcoming and John Gray's funeral is this Saturday.
- 20. Board of Commissioners' Comments** Commissioner Fletcher thanked those in attendance and thanked the staff and committees for the reports. Commissioner Sullivan appreciates the Boards and Committees but not the process. He wants to not just accept the report but discuss them. He also appreciates Commissioner Kwiatkowski's suggestion to purchase the house next to sewer station #3 to help with the sound and Mayor Holden for donating his commission. Commissioner Kwiatkowski thought the reports were good and 90% of the way there. She has a lot of experience and as a commissioner she can't give input. Commissioner Butler thanked the Committees and the community for attending. He also thanked David for the Veteran's Day resolution and reminded everyone to be cautious on Saturday morning. Commissioner Freer thanked the staff and the volunteers for their efforts.
- 21. Public Comments on General Items** Ronda Dixon spoke regarding the Inlet and Beach Protection Board's report which was submitted. She thanked the staff for their efforts on the report. She also discussed how the document is meant to be fluid and will need to be updated because beach issues are constantly evolving.
- 22. Adjournment at 9:34**