



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' PUBLIC HEARING/ REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY TUESDAY, JUNE
18, 2019 - 7:00 P.M.**

PUBLIC MEETING:

Proposed Budget for Fiscal Year 2019 – 2020 **Town Manager presented a budget overview.**

REGULAR MEETING

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Deleted item #8 and added to Executive Session for Attorney Client Privilege. Approved as amended.**
5. Approval of Minutes **Approved as amended.**
 - a. Minutes of the Special Meeting of May 21, 2019 **amended page 10**
 - b. Minutes of the Regular Meeting of May 21, 2019
6. Public Comments on Agenda Items **None**
7. Police Report – Chief Jeremy Dixon **Has written 47 parking tickets. Preparing for July 4th.**
8. Presentation of the 2018 Annual Audit Results by Partner Jay Sharpe, CPA, CFE, Rives & Associates (Mayor Pro Tem Fletcher) **Item deleted, auditor not available.**
9. Discussion and Possible Action on Approval of 2018 Annual Audit Prior to Submission to the LGC – Mayor Pro Tem Fletcher **Town Manager completed his portion of Audit and forwarded to Auditor, which was submitted to the LGC. At this point no approval was needed as it was already submitted.**
10. Receipt of Inlet and Beach Protection Board Report – Commissioner Freer **Thanked IBPB for their work.**
11. Discussion and Possible Action on Lockwood Folly Inlet Dredging – Assistant Town Manager Ferguson
 - a. Ordinance 19-09, An Ordinance Amending Ordinance 18-10, The Revenues and Appropriations Ordinance for Fiscal Year 2018 – 2019 (Amendment No. 8) **Approved using \$288,295 from Capital Reserve for Lockwood Folly Dredging. \$100,000 will also be used from the current year's budget.**

12. Discussion and Possible Adoption of Ordinance 19-10, Budget Ordinance for Fiscal Year 2019 – 2020 – Town Manager Hewett **Approved 4-1 with Sullivan voting No.**
13. Discussion and Possible Action – Construction Management Services of the Vacuum Sewer System #4 Upgrade Status Report – Public Works Director Clemmons **Air Conditioning in Station 4 not keeping up. Waiting on gas detector installation.**
14. Discussion and Possible Approval of Agreement between the Town and Green Engineering for Engineering Services for Structural and Mechanical Modifications to Vacuum Sewer Pump Station Number 3 – Public Works Director Clemmons **Approved Unanimously. Includes engineering for removing wet well at Station 4.**
15. Discussion and Possible Action on Proposed Ordinance for Maximum House Size Construction – Planning Director Evans **Unanimously directed Director Evans to put into ordinance format and send to Town Attorney.**
16. Community Rating System Update – Planning Director Evans **This rating impacts insurance rates. The Town recently had an audit of CRS items but does not have results yet. Inspector Evans is hopeful that the rating will not increase (unfavorable).**
17. North Carolina Coastal Federation Seminar Related to GenX and Emerging Industrial Contaminants, Discussion – Commissioner Sullivan **Presented some highlights from seminar about PFAS contaminates in our water.**
18. Discussion and Possible Nomination of Member to Fill Vacancy on the Inlet and Beach Protection Board – Town Clerk Finnell **Timothy Gible was selected to fill the vacancy.**
19. Discussion and Possible Scheduling of a Date to Interview People Interested in Filling Vacancies on the Planning & Zoning Board, Board of Adjustment and Parks & Recreation Advisory Board **Interviews will be scheduled for next month.**
20. Discussion and Possible Approval of Updated Records Retention and Disposition Schedule: General Records Schedule for Local Government Agencies – Town Clerk Finnell **Approved unanimously.**
21. Town Manager's Report **Paving of three streets almost complete. Compensation study still under way, expected after July 1. The FEMA-funded remediation project for Florence and Michael (\$25,000,000 est.) has been submitted. After approval, Scoping is next. Currently working on Sand Search and updating permits. The Internal Controls Review is waiting on a final version, but he is proceeding with recommendations for training. The final large reimbursement for the canal dredging has been received. The Scotch Bonnet site will take a while to dry.**
22. Mayor's Comments **He attended Hurricane training and feels ready for season.**
23. Board of Commissioners' Comments **Fletcher: 52 turtle nests so far, on course to break record. Sullivan: Thanked Town volunteers especially Beautification Club for efforts. Kwiatkowski: Apologized for missing last month's meetings including the Poyner-Spruill presentation. She feels they are doing a good job. Butler: Recognized the hard work of the staff, especially the Inspections department, the Police and the clerk. Freer: Also thanked the staff.**
24. Public Comments on General Items **Ray Compton thanked the Planning Department and P&Z for their efforts on the Larger Houses issues and discussed the problems the Larger Homes can bring.**

25. Executive Session Pursuant to North Carolina General Statute 143-318.11(A)(5) To Establish or Instruct the Staff or Agent Concerning the Negotiation of the Price or Terms of a Contract Concerning the Acquisition of Real Property

Town Attorney Noel Fox resigned.

26. Adjournment