



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, JANUARY 16, 2018 - 7:00 P.M.**

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Approved**
5. Approval of Minutes
 - a. Minutes of the Regular Meeting of December 19, 2017 **Approved as amended to add “no action taken” to page 7.**
6. Public Comments on Agenda Items **Larry Blume expressed concerns about the BOC appointing a sibling to fill a vacancy on the BOC, not a committee or board (Item #15). Dolly Mitchell, a member of the Parks and Rec Board, was concerned about the language establishing an Inlet and Beach Board (Item #16). Karen Fleischhauer, Chair of the Parks and Rec Board gave a history of the Board and felt there was overlap in duties (Item #16).**
7. Police Report – Chief Wally Layne **Winter “break-in season” has not started yet. The cause of the fire which consumed two residences has not been determined, but is suspected to be electrical in nature.**
8. Quarterly Budget Report – Town Manager Hewett **The Town is in good shape financially and on target. More details are available on the Town’s website.**
9. Discussion and Possible Approval of Resolution 18-01, Resolution Approving BB&T Signature Card – Town Clerk Finnell **Approved unanimously.**
10. Discussion and Possible Nomination of a Board of Commissioners’ Member to Serve as the Audit Committee Chair – Per Town Ordinance **Commissioner Fletcher was appointed unanimously.**
11. Beach Vitex Report – Building Official Evans **There are 19 locations on the strand where Vitex exists. Letters will be sent to impacted property owners to remove the weed per the current ordinance. Round-Up kills the plant. The ordinance will remain unchanged.**
12. Report on Speed Reducing Devices for Shell Drive – Building Official Evans **Town staff rejected the addition of speed bumps. NCDOT will be adding additional signage. No action taken.**
13. Discussion and Possible Scheduling of a Date to Interview Candidates for Vacancy on the Planning & Zoning Board – Town Clerk Finnell **Scheduled for 6:45PM, February 20, 2018.**

- 14. Discussion and Possible Action on Recommendation from Citizen Advisory Committee Report on Parking for Implementation Prior to the 2018 Beach Season – Commissioner Butler** Commissioner Butler presented nine items he would like accomplished prior to the 2018 summer season. A motion to submit the items to the Town Attorney and staff was unanimously approved.
- 15. Discussion and Possible Action to Remove “or sibling” from §30.25 Commissions, Boards, Agencies and Authorities Established by Ordinance or Under the Authority of the BOC – Commissioner Freer** Motion passed unanimously to send to Town Attorney to reword to add language that it would not include appointments to fill vacancies on the BOC.
- 16. Discussion and Possible Action to Establish the Inlet and Beach Protection Board – Commissioner Freer** Motion passed unanimously to have Town Attorney review the proposed board and bring the revisions to the February meeting. She was also directed to prepare an ordinance to remove overlapping duties from the Parks and Rec Committee.
- 17. Discussion and Possible Scheduling of a Date for a Special Meeting to Hold an Executive Session to Discuss a Personnel Matter (Town Manager’s Performance Evaluation) – Commissioner Kwiatkowski** Passed unanimously, with date and time to be worked out.
- 18. Town Manager’s Report** Still no word on the flood maps. Lockwood Folly dredging is still planned for the first week of February. The hopper dredge *Murden* will deposit sand on the near-shore west of Amazing Grace. The County Commissioners have been asked to support Oak Island being added to our SDI-5 dredging permit. After a call this afternoon that was pulled from their agenda. Pipe testing will resume when it warms up. Sewer System upgrades are progressing. Street lights are being replaced by BEMC. The project will run between Easter and Memorial Day. Final FEMA reimbursement for Hurricane Irene is pending an inspection. Reimbursements for Matthew continue to come in. The Audit Committee will meet on the 24th to review the audit which has been held up by the LGC approval. Summer concerts have been booked. There is an Ice Cream Social to celebrate the 49th anniversary of the Town’s incorporation on February 14 at 2:30. RSVP in advance.
- 19. Mayor’s Comments** Mayor Holden expressed concerns about how the BOC is operating.
- 20. Board of Commissioners’ Comments** Commissioner Sullivan thanked the people who stayed for the morning meeting and those who attended the regular meeting. He also thanked his peers for electing him Mayor Pro Tem. Commissioner Kwiatkowski also thanked people for attending and for their public comments. She reminded everyone that they would be revisiting rules of procedure at a later date. Commissioner Butler thanked the water department, police department and fire department for their work during the recent cold weather, Commissioner Fletcher also commended the staff. Commissioner Freer also thanked the staff and encouraged anyone who was interested to pick up a copy of the handout from the morning meeting prepared by the attorney.
- 21. Public Comments on General Items** Sheila Young, former chair of the disbanded Shoreline Committee encouraged the Board to review the charge for that committee. Woody Tyner discussed the agenda change from last month.
- 22. Adjournment**