



TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, DECEMBER 19, 2017 - 7:00 P.M.

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Changed item #21 to hire environmental counsel. Approved unanimously.**
5. Approval of Minutes
 - a. Minutes of the Regular Meeting of October 17, 2017 **Approved**
6. Public Comments on Agenda Items **Lewis Mitchell thanked the Commissioners and staff for the canal dredging grant.**
7. Presentation of Plaque to the Outgoing Board of Commissioners by Town Manager Hewett
8. Presentation of Plaques to Individual Members of the Outgoing Board of Commissioners by Mayor Holden
 - a. Ashley Royal
 - b. Ken Kyser
 - c. Kim Isenhour **(Not in attendance)**
9. Board of Commissioners' Comments **Outgoing Commissioners Kyser and Royal congratulated the new Board, thanked the staff and thanked the community for the opportunity to serve.**
10. Judge Fred Gore will Present the Oath of Office to the 2017 – 2019 Board of Commissioners
 - a. Mayor J. Alan Holden
 - b. Commissioners Mike Sullivan, Pat Kwiatkowski, Joe Butler, John Fletcher & Peter Freer
11. Election of Mayor Pro Tempore **Mike Sullivan was elected.**
12. Election of Executive Secretary **Peter Freer was elected.**
13. Discussion and Possible Approval of 2018 Board of Commissioners' Meeting Schedule – Town Clerk Finnell **Schedule was approved with changes. Meetings will be the third Tuesday except the March meeting will be March 27, the May Meeting will be May 8, The July meeting will be July 10, and the**

October meeting will be October 23.

14. Discussion and Possible Approval of 2018 Budget Schedule Process and Scheduling of a Date to Hold a Strategic Workshop – Commissioner Fletcher A meeting was scheduled for January 16 at 9:00am to discuss strategic goals and plan the budget process.
15. Discussion and Possible Adoption of Rules of Procedure for the Board of Commissioners – Town Clerk Finnell Voted to table until February after the new Commissioners have had their training.
16. Police Report – Chief Wally Layne No crime wave so far.
17. Citizen Advisory Committee Report on Parking – Mark Fleischhauer, Planning & Zoning Board Chair Report given. No action taken.
18. Discussion and Possible Approval of Agreement Between the Town and Green Engineering, PLLC for Engineering Services for Structural and Mechanical Modifications to Vacuum Sewer Pump Station Number 4 – Public Works Director Clemmons Approved unanimously.
19. Discussion and Possible Approval of Resolution 17-10, Resolution in Support of the Water Resources Development Grant for Canal Maintenance Dredging – Shoreline Protection and Recreation Manager Ferguson Passed unanimously with authority given to the Town Manager to administer the grant.
20. Discussion and Possible Acceptance of Real Property Gift, 158 Marlin Street, Parcel # 246AC001, Owned by Sawgrass LLC – Town Manager Hewett No action taken.
21. Discussion and Possible Approval of Search Process for Town Attorney and Appointment of Interim Attorney to Serve During Pendency of that Process – Commissioner Freer Revised agenda item to hire an environmental attorney to advise on pending beach and inlet related issues. Passed 3-2 with Sullivan and Kwiatkowski voting No.
 - a. Resolution 17-11, Search and Recommendation Process for Appointment of Town Attorney
22. Town Manager's Report Still have not received the Letter of Determination on Flood Maps. The County approved Lockwood Folly dredging and the Town will contribute \$84,000. Work to start in January. There is also a chance that more dredging could be done in conjunction with Ocean Isle's dredging. The water tower work is continuing. Solid Waste report is coming in February now. The splash pad is in at the park. Commissioners gave permission for him to send a formal letter to the County asking that their park across the waterway not be named Holden Beach Park due to confusion. The heat and A/C is out at Town hall. They applied for a grant for a sidewalk to run from the restrooms to Padgett Garden. There are issues with the landscaped area north of the Bridge and the Town has not accepted the project yet. He is working with DOT to resolve it.
23. Mayor's Comments Welcomed new members to the Board and is watching the proposed increases in insurance costs.
24. Board of Commissioners' Comments Sullivan: Thanks for voting for him and attending. Kwiatkowski: Thanks for the vote of confidence and to reach her use email or a written note left at Town Hall. Butler: Thanks to voters and he plans to represent the residents and property owners. Freer: Thanks for voting for him. Fletcher: Thanks for support.
25. Public Comments on General Items Larry Blume warned residents that a new elevation certificate may not be required by your insurance agent. Double check. He would also like to see the canal fees reduced

since the Town received the grant for dredging. Dolly Mitchell thanked the Town for the Tree Lighting and Dog Walk. She also does not like the changes to the BOC calendar.

26.Adjournment