



TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' SPECIAL MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, FEBRUARY 16, 2016 - 7:00 P.M.

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Approved as amended.**
5. Approval of Minutes **Approved**
 - a. Minutes of the Special Meeting of January 12, 2016
 - b. Minutes of the Regular Meeting of January 12, 2016
6. Public Comments on Agenda Items
7. Presentation by Interim Attorney **Alan Trask of Ward and Smith thanked the Town for the opportunity to serve as the Interim Attorney.**
8. Executive Session Pursuant to North Carolina General Statute 143-318.11(a)(6) To Consider the Qualifications, Competence, Performance, Condition of Appointment of a Public Officer or Employee or Prospective Public Officer or Employee (Town Attorney)
9. Nomination and Possible Action on Hiring of New Town Attorney **Noel Fox was nominated and unanimously voted to be hired as the new Town Attorney. She specializes in municipal government and also serves as the Town Attorney for Carolina Beach.**
10. Discussion and Possible Action on Amendments to Rule 5 “Public Address to the Board” and Rule 28b “Public Comment Periods” of the Rules of Procedures as Adopted Per Town Ordinance §30.19 **Rule 5: Established rules for speakers who wish to address the BOC. Passed 4-1 with Kyser voting no. Rule 28b: Made changes to how the public comment periods are handled. Passed 4-1 with Kyser voting no.**
11. Discussion and Possible Action on Staffing of Police Department **This item was removed from the agenda.**
12. Police Report – Chief Wally Layne **Break-ins are down. A suspect was apprehended for the first wave of thefts and now they are averaging one per week.**
13. Discussion and Possible Action on Police Mutual Assistance Agreement between the Town of Holden Beach and the Town of Ocean Isle Beach **Ocean Isle requires a formal agreement each year. Housekeeping measure, passed unanimously.**
14. Discussion and Possible Action on Ordinance 16-06, An Ordinance Amending the Holden Beach Code of BOC Agenda 2/16/16

Ordinances, Chapter 90: Animals (Dangerous Dogs) **Passed unanimously.**

15. Discussion and Possible Action on the Planning & Zoning Board's Recommendations for Amendments to the Town's Noise Ordinance (Regarding Commercially Zoned Property) **This item was removed from the agenda.**
16. Discussion and Possible Action on Ordinance 16-07, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 30: Town Government and Officials (Section 30.25 Commissions, Boards, Agencies and Authorities Established by Ordinance or Under the Authority of the BOC) **This item was removed from the agenda.**
17. Discussion and Possible Action on Ordinance 16-08, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 30: Town Government and Officials (Section 30.26 Audit Committee of the BOC) **No action was taken.**
18. Discussion and Possible Nomination of Chair for the Audit Committee **John Fletcher was nominated to chair the Audit Committee. Passed unanimously.**
19. Discussion and Possible Approval of Audit Contract for Fiscal Year 2015- 2016 between the Town and Thompson, Price, Scott, Adams and Co, P.A. **Passed unanimously.**
20. Flood Map Status Report – Building Official Tim Evans **Now looking at a January 2017 approval. The Town can't adopt the maps until the final letter of determination from FEMA is issued. There were six appeals in the Town.**
21. Staff Report – Terminal Groins **The Corps of Engineers are not interested in an information session for the public at this point in time.**
22. Central Reach Project Program Report and Request Workshop Date **A tentative schedule for beginning the Central Reach project was presented. Sand placement on the beach would start this November. Vote to schedule a meeting in the next two weeks to discuss further passed unanimously.**
23. Town Manager's Report **The CRC approved the Development Line concept to be used in place of the static vegetation line/exception process. The Town was involved in this from the beginning. They also relaxed the use of sand bags. The canal inspections are complete. Storm decals were in this month's water bills. The odor problem is being addressed at the Jordan Blvd. sewer lift station. There have been vacuum problems with the sewer system the last few months. After investigation, it was determined that there is a problem with the vacuum pits that causes them to collapse. 700 of 1300 have been inspected and they are working to replace the faulty ones. The landscaping project on the mainland side of the bridge should be completed by June 17. The multipurpose court, dock and restrooms at the new Bridgeview Park should be completed by Memorial Day. The remaining items will wait until after the summer rush to be installed.**
24. Public Comments
25. Mayor's Comments
26. Board of Commissioners' Comments
27. Adjournment