



TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, DECEMBER 20, 2016 - 7:00 P.M.

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval **Approved as amended. Item #15 was moved to the January meeting.**
5. Approval of Minutes
 - a. Minutes of the Regular Meeting of November 15, 2016 **Approved.**
6. Public Comments on Agenda Items **None**
7. Audit Report, Fiscal Year 2015 – 2016 - Alan Thompson, Thompson, Scott, Price & Adams **The auditor gave a clean opinion. It was agreed that the expenses would be reviewed quarterly by the BOC. You can read the audit here:**
<http://www.hbtownhall.com/files/120337130.pdf>
8. Discussion and Possible Nomination of Board Member to the Mayor Pro Tem Position – Per Town Ordinance **John Fletcher was selected to serve as Mayor Pro Tem.**
9. Discussion and Possible Nomination of Board Member to the Executive Secretary Position – Per Town Ordinance **Peter Freer was selected to serve as the Executive Secretary.**
10. Police Report – Chief Wally Layne **All is quiet on the beach, but residents should remain vigilant because it is break-in season. The Police Department has started random checks of people coming on the island to deter thieves.**
11. Discussion and Possible Action on the Budget Calendar and Process – Town Manager Hewett **The BOC agreed to meet January 23 at 9:00am to discuss budget goals.**
12. Discussion and Possible Action on Contract for Engineer to Review Sewer System Vulnerability – Town Manager Hewett
 - a. Ordinance 16-17, An Ordinance Amending Ordinance 16-12, The Revenues and Appropriations Ordinance for Fiscal Year 2016 – 2017 (Amendment No. 2) **Motion passed 4-1 to hire an independent engineering firm to review the sewer system. The bid is for \$43,700. ,Commissioner Kyser voted “No” because he wants the repairs to start sooner. The other commissioners felt given the amount of money the repairs were going to cost it was worth the time and expense to get another opinion.**

13. Discussion and Possible Action on Street Plan Modification – Town Manager Hewett Motion passed to postpone Tide Ridge repaving due to storm water issues. Jordan, Marshwalk and Schooner would be repaved this year.
14. Discussion & Possible Action on Ordinance 16-18, An Ordinance Amending the Holden Beach Code of Ordinances, Title VII: Traffic Code (§Section 72.03 Parking Prohibited at All Times) - Chief Wally Layne Motion passed to reconfigure Elizabeth St. (a stub street) to allow parking for golf carts, bikes, wagons, etc. Ranger St. was successfully reconfigured in the past would serve as the model.
15. Discussion and Possible Action on Town Manager Performance Objectives for 2016/2017 – Mayor Pro Tem Royal Postponed until January 2017.
16. Discussion and Possible Action on CAMA Land Use Plan Update – Building Official Tim Evans No Action.
17. Report, Discussion and Possible Action on Ordinance 16-19, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 91: Fire Prevention – Commissioner Freer Ordinance 16-19 passed unanimously. Charcoal grills and open flames will not be allowed on decks, under structures or less than 10’ from homes. Propane grills are excluded.
18. Discussion and Possible Creation of Five Member Shoreline Protection and Safety Board – Commissioner Freer Unanimously agreed on intent to establish a Board. The Board agreed to work with Manager Hewett and Recreation Manager Ferguson to come up with verbiage to bring back to the Board.
19. Discussion and Possible Approval of Board of Commissioners’ 2017 Regular Meeting Schedule – Town Clerk Finnell Approved unanimously.
20. Town Manager’s Report Due to ongoing bad weather the Central Reach has been delayed, the barge with the submerged pipe is not expected now until Christmas day, and sand pumping should commence on the 28th. The beach clean up of tires and sand fence is continuing. They have completed from Jordan Blvd. to the east end of the island.
21. Mayor’s Comments Wished everyone a merry Christmas.
22. Board of Commissioners’ Comments All wished everyone a merry Christmas and happy holidays. Commissioner Royal thanked those in the audience for their attendance, and commented that it had been one year since he took office. It has been a learning experience. Commissioner Fletcher thanked everyone for their support over the past year. Commissioner Kyser reiterated that he wants the sewer repairs started ASAP and feels the Citizens Advisory Committee for the sewer already looked at the issue.
23. Public Comments on General Items None
24. Adjournment